

**MINUTES OF THE MEETING OF
THE SALCOMBE HARBOUR BOARD
HELD AT CLIFF HOUSE, SALCOMBE ON MONDAY, 9 JULY 2012**

Members in attendance			
* Denotes attendance		∅ Denotes apology for absence	
*	Cllr R J Carter (Chairman)	∅	Mr J Barrett
*	Cllr M J Hicks	∅	Dr C C Harling (Vice Chairman)
*	Cllr K R H Wingate	*	Mr M Mackley
*	Cllr S A E Wright	*	Mr H Marriage
		*	Mr A Thomson
		*	Mr P Waring

Item No	Minute Ref No below refers	Officers in attendance and participating
All agenda items		Salcombe Harbour Master and Member Services Manager

SH.10/12 MINUTES

The minutes of the meeting of the Salcombe Harbour Board held on 28 May 2012 were confirmed as a correct record and signed by the Chairman.

SH.11/12 URGENT BUSINESS

The Chairman advised that there were no items of urgent business.

SH.12/12 DECLARATIONS OF INTEREST

Members were invited to declare any interests in the items of business to be considered during the course of the meeting, and the following was made:

Cllr S A E Wright, Mr M Mackley, Mr A Thomson and Mr P Waring all declared a personal interest by virtue of having moorings and remained in the meeting and took part in the debate and vote on all agenda items.

SH.13/12 PUBLIC QUESTION TIME

Members of the public were in attendance, and advised that they did not wish to utilise the Public Question Time session.

SH.14/12 **FEEDBACK FROM HARBOUR COMMUNITY FORUMS**

The Board received verbal update reports from the Board Members who attended the Harbour Community Forums, during which reference was made to:-

Salcombe Kingsbridge Estuary Conservation Forum

Cllr S A E Wright advised that the Conservation Forum had no issues to raise.

Salcombe Kingsbridge Estuary Association (SKEA)

Mr M Mackley advised that SKEA had reactivated their webpage, and they had no issues to raise.

Kingsbridge Estuary Boat Club (KEBC)

Mr H Marriage advised that there was no update from the KEBC.

South Devon & Channel Shellfishermen

Cllr R J Carter advised that the Shell fishermen had no issues to raise.

Kingsbridge and Salcombe Marine Business Forum

Cllr S A E Wright advised that a request had come forward for signage at the bottom of the pontoon at Whitestrand which set out ferry timetables. As other signs had recently been put up, the Board decided to wait until the next meeting before making a decision on further signage. The Harbour Authority is keen to support businesses whilst keeping the level of signage to a minimum.

SH.15/12 **ANNUAL REPORT**

The Board considered a report which presented the Harbour Board's Annual Report.

The Harbour Master introduced the report and advised the Board that it drew together the end of the five year plan. Members considered increasing the circulation of the report, as they felt it was a well presented document that put information on the record, however, following a brief discussion it was agreed to retain the current circulation numbers as the report was also available on the website.

The Board thanked the Harbour Master for a well presented report.

It was then:

RESOLVED

That the Annual Report 2012 be published.

SH.16/12 FINAL ACCOUNTS 2011/12

The Board considered a report which advised Members of the Harbour's final trading position in 2011/2012 together with brief details of the variations from the original budget.

The Harbour Master introduced the report, and advised Members that the final accounts showed a surplus of over £96,000. He explained that the reason for the surplus was that the Harbour had over performed on all income targets set and reduced operating costs for the second year in a row. This would impact on the budget setting process for 2013/14. One area for savings had been the disposal of redundant pontoons which had been sold and generated an income, rather than costing the Authority to dispose of to land fill.

During discussion the following points were raised:

- The surplus would be placed in the General Reserve, and would be needed to help any deficit for 2012/13 as visitor numbers were 35% down so far in comparison to 2011/12;
- South Hams District Council procurement processes had helped to keep the cost of contracts down which had been aided by the keen trading environment that the Council was currently in;
- The presentation of the accounts had improved and the accuracy of figures predicted was good;
- The Harbour Master advised that increasing costs included postage and staff. He hoped to bring a report to the September 2012 Board meeting to help address the postage costs.

The Harbour Master then provided clarification on other minor points.

It was then:

RESOLVED

That the final accounts for 2011/2012 as set out in Appendix A of the presented report be noted.

SH.17/12 MOORINGS POLICY – PUBLIC CONSULTATION

The Board considered a report that reviewed the draft Moorings Policy which sought approval of the publication of the draft for public consultation.

The Harbour Master introduced the report and asked Members to note the change of closing date for the consultation. Previous concerns relating to identifying those who were primary residents had been allayed, as second home owners would still be identifiable on their council tax bill after the anticipated removal of the Council Tax discount for second homes.

Following a brief discussion it was agreed that a fuller debate would take place once the consultation had been completed.

It was then:

RESOLVED

That the Draft Moorings Policy Public Consultation document be published with a consultation closing date of 21 September 2012.

SH.18/12 **MATTERS FOR FUTURE CONSIDERATION**

The Board considered a report that identified matters for future consideration by the Harbour Board.

The Harbour Master introduced the report, and particularly asked Members to note the date of the workshop in October. He also advised Members that agenda items for the next meeting would include setting the 2013/14 budget, fees and charges.

In relation to the consultation on Kingsbridge Estuary – Future Berthing Options, he asked that if any Member was aware of any groups that had not yet been consulted, could they please let him know.

It was then:-

RESOLVED:

That the report and key dates be noted; and

That public consultation on the Kingsbridge Future Berthing options be extended to 21 September 2012.

(Meeting commenced at 2.30 pm and concluded at 3.25 pm).

Chairman